

Ngunguru School Bus Timetables

Morning Run	Leaves	Arrives
Sandy Bay	7.30	
Matapouri Store	7.35	
School		7.55
Wellington's Bay	7.35	
School		7.45
Steam Boat Landing	7.55	
Tongatu Road	8.05	
Munro Place	8.10	
School		8.15
Waiotoi Road	7.45	7.55
Afternoon Run	Leaves	Arrives
<u>School Bus 1</u>	2.35	
Waiotoi Road		2.45
Tongatu Road		2.54
Steam Boat Landing		3.01
Tikipunga		3.15
<u>School Bus 2</u>	2.35	
Wellington's Bay		2.40
Tutukaka Store		2.45
Matapouri Store		3.00
Sandy Bay		3.10

INFORMATION FOR PARENTS

How do I organise for my child to catch a school bus?

Speak with the school administration to find out which bus your child will need to catch. We will endeavour to buddy your child with another child for the first week to ensure they know where to get on and off the buses. Senior pupils (Years 5-8) are expected to know if they are on the bus each day and get themselves on the buses.

Junior Pupils (Years 0-4) need to know each morning if they are on the bus to get home or not. We have a suggested code that you might like to put on your child's hand with pen that help staff to check how your child is getting home:

P for pick up.

ASC for After School Care.

B1 for Bus 1.

B2 for Bus 2.

We call the bus registers every day so that we can check how children are getting home. If children do not know we then call you - many often forget by the time the bus lists arrive so writing it on their hand is really helpful for staff.

Important: If you pick your child up early on any day,. Please ensure you have removed them from the bus list when you sign your child out of school at the office.

Junior children (Years 1-4) must have a parent to meet them at the bus stop. Bus drivers are not permitted to drop children off without an adult to collect them. If you are late it means that the bus driver will be late for the rest of his school drop off - some may have 2 other school run to complete.

Our school buses are nearing full capacity. *This means the buses are not for transport to after school plays, sleepovers or Birthday parties unless authorised by the bus company AND the school* : We have limited seating and eligible students will take priority. A full bus will see un-entitled students removed to find their own way home.

Any child catching Bus 1 past Steam Boat Landing needs to pay \$2 per day to get home. The bus company has bus tickets \$20 for 10 trips - The teachers who call the bus lists monitor these if you are concerned that your child may misplace the ticket.

You will also need to speak with our DP Ms Sanderson for this to happen AND ring the bus company to confirm this with them. Contact: 09 438 7142

INFORMATION FOR CHILDREN

- **Make sure you know if you are catching the bus home each day.**
- **Junior children need to make sure their names are marked on the correct bus lists each day when the lists arrive at classrooms.**
- **Bus 2 Junior children (Years 1-4) meet outside the office to get checked off the list.**
- **Bus 1 Junior children (Years 1-4) meet Ms Sanderson outside The Multipurpose Room as soon as the bus goes in the afternoon to be checked off the list.**
- **If you are travelling past our school zone (Steam Boat Landing) you will need to pay \$2 per day. If you need a bus ticket make sure you collect it from Ms Sanderson before you get on the bus.**
- **If you get picked up at the end of the day instead of catching a bus please make sure you let the bus monitors know.**
- **Children are expected to sit 3 to a seat when the bus is full - juniors first with seniors after.**
- **Bags are to be stored either on the floor or on your lap - not on the shelves above your head (as most children cannot reach the shelf without standing on the seats).**
- **Listen carefully to the bus driver and make sure you let him know where you wish to get off if you are new or are getting off at a different place.**
- **NO EATING OR DRINKING on the bus.**
- **Make sure to look out for where your parent is meeting you.**
- **Wait for the bus to drive away before you check and cross the road.**
- **If for any reason you miss your bus please go to the office so that someone can call your family to let them know.**